



Dear City of Idaho Falls H.S.A. Participant,

Below are the instructions on how to enroll in the HSA program. You only need to login and enroll in the HSA program if you have a HDHP Insurance Plan. If you are already an HSA participant, you will continue to use your existing login information.

The enrollment process is easy.

- Simply log on to www.myhsatoday.com/national-advisors-trust
- Click “Enroll”
- ‘*Ready to Get Started*’ icon, select ‘*Click Here to Enroll Today*’.
- Use **23185968** as the Enrollment Code. (This is the group code)
- At the ‘*Custodial Agreement Account*’ icon, please review and click “I Have Read and Understand” to continue your enrollment process.
- The system will then ask for a *Login ID and Password*. **Please create your own Login ID and Password. This is a Temporary Login ID and Password for enrollment purposes only. (You will be asked to create a Permanent Login for your HSAToday Account)**
- The debit card is optional, but it is a convenient way to access your account to pay for qualified expenses. You are eligible to receive one debit card at no expense to you. Any additional debit cards requested, will cost you \$5.00 per card.
- If you have any questions or problems during the enrollment process, please contact Tina at GBS of Idaho at (208) 529-3541 or tina.prestwich@gsbenefits.com.