



Application for Vacation

Applicant Information		
Company:		
Contact Name:	Phone:	
Address:		Fax:
City:	State:	Zip:
Email:		
Owner/Developer Information (if other than applicant)		
Name:		Phone:
Address:		Fax:
City:	State:	Zip
Email:		
Vacation Type (check one)		
<input type="checkbox"/> Easement Only <input type="checkbox"/> Easement and Right-Of-Way <input type="checkbox"/> Right-Of-Way Only		

Below is a list of all property owners adjoining the requested vacation. I have provided affidavit of consent to vacate forms to all such owners, and have indicated below whether or not each form is attached to this application. I understand that failure to obtain consent from all adjoining owners may significantly increase the time required to process this application.

Adjoining Property Owners	Affidavit for Consent Attached	
	YES	NO

Engineering Information	
General Description of Area to be Vacated: (i.e. Street, Alley, Address, Easement Location)	
Reason for Vacation:	
Signature of Applicant(s)	
	Date:
	Date:

Required Attachments
Affidavit of Consent To Vacate: To be signed by the property owner(s) for whom this application is made. Affidavits from all other adjoining owners will assist in timely processing of the vacation request.
Legal Description: Please submit the attached legal description form to the Engineering Division and email the legal description(s) in an electronic format (MS Word) to rcox@idahofallsidaho.gov .
Vacation Exhibit Map: Please submit a legible 8 ½" x 11" or 11"x17" exhibit map outlining the area being vacated.

Application Fee: Three hundred fifty dollars (\$350) due with completed application <i>Cost Code: 001-0000-341-0200</i>
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FOR CITY USE:

Received By: _____ Date: _____

[] Electronic format (MS Word) of legal description emailed to the City of Idaho Falls

AFFIDAVIT OF CONSENT TO VACATE

STATE OF IDAHO

COUNTY OF

}
} SS

I, _____
Name

Address

City

State

Being first duly sworn upon
Oath, depose and say:

KNOW ALL MEN BY THESE PRESENTS: that the undersigned _____ is a lawful
adjoiner to the parcel of land included within the boundary description described hereon. Upon the following
described real estate, situated in the City of Idaho Falls, County of Bonneville, State of Idaho, to wit:

SEE ATTACHED EXHIBIT A

I grant my consent to the City to vacate the above described property and to its disbursement of said property as the
City sees fit.

Dated this _____ day of _____, 20____.

Signature

SUBSCRIBED AND SWORN to before me the day and year first above written.

Notary Public for Idaho

Residing at

My Commission Expires: _____

EXHIBIT

LEGAL DESCRIPTION

[Large empty rectangular box for legal description]

Submitted by:
Eng/Survey Firm Name: _____
Contact Name: _____
Phone Number: _____
Email: _____

PLS Seal:

[Empty rectangular box for seal]

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