

City of Idaho Falls



FY2013 Annual Action Plan Housing and Community Development

**308 Constitution Way
Idaho Falls, ID 83405
(208) 612-8276**

FY2013 Annual Action Plan

CPMP Non-State Grant Certifications

SF 424

Non-State Government Certifications

Specific CDBG Certifications

Appendix to Certifications

Council Approved and Revised Description of Activities to be Undertaken

Resolution - Pending



SF 424

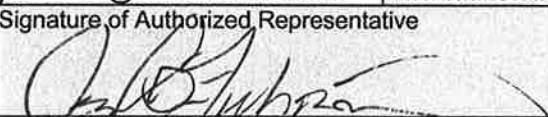
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted		Applicant Identifier		Type of Submission	
Date Received by state		State Identifier		Application	Pre-application
Date Received by HUD		Federal Identifier		<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
				<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information					
City of Idaho Falls			UOG Code		
308 Constitution Way			Organizational DUNS 09-202-7010		
			Organizational Unit		
Idaho Falls		Idaho		Department	
83402		Country U.S.A.		Division	
Employer Identification Number (EIN):			County		
##-####-####			Program Year Start Date (MM/DD) 04/01/2013		
Applicant Type:			Specify Other Type if necessary:		
City			Specify Other Type		
Program Funding			U.S. Department of Housing and Urban Development		
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
Community Development Block Grant			14.218 Entitlement Grant		
CDBG Project Titles			Description of Areas Affected by CDBG Project(s)		
CDBG Grant Amount		\$Additional HUD Grant(s) Leveraged		Describe	
\$361,453					
Additional Federal Funds Leveraged			\$Additional State Funds Leveraged		
Locally Leveraged Funds			\$Grantee Funds Leveraged		
\$9300					
Anticipated Program Income			Other (Describe)		
\$0					
Total Funds Leveraged for CDBG-based Project(s)					
\$9300					
Home Investment Partnerships Program			14.239 HOME		
HOME Project Titles			Description of Areas Affected by HOME Project(s)		
\$HOME Grant Amount		\$Additional HUD Grant(s) Leveraged		Describe	
\$Additional Federal Funds Leveraged			\$Additional State Funds Leveraged		
\$Locally Leveraged Funds			\$Grantee Funds Leveraged		

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name Jared	Middle Initial D.	Last Name Fuhriman
Title Mayor	Phone 208-612-8235	Fax 208-612-8560
eMail jfuhriman@ci.idaho-falls.id.us	Grantee Website www.idahofallsidaho.gov	Other Contact
Signature of Authorized Representative 		Date Signed 7/8/13



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.**
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

07-09-2013

Date

Jared D. Fuhrman

Name

Mayor

Title

308 Constitution Way

Address

Idaho Falls, ID 83402

City/State/Zip

208-612-8235

Telephone Number

- | |
|--|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2013, 2014, 2015, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

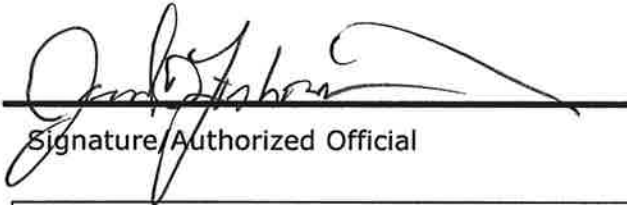
14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

07-09-2013

Date

Jared D. Fuhriman

Name

Mayor

Title

308 Constitution Way

Address

Idaho Falls, ID 83402

City/State/Zip

208-612-8235

Telephone Number

- This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Idaho Falls	308 Constitution Way	Idaho Falls	Bonneville	ID	83402

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

Jurisdiction

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan


Signature/Authorized Official

07-09-2013

Date

Jared D. Fuhriman

Name

Mayor

Title

308 Constitution Way

Address

Idaho Falls, ID 83402

City/State/Zip

208-612-8235

Telephone Number

RESOLUTION NO. 2013-13
**RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2013 ACTION PLAN**

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2013 as part of the requirements of its entitlement status;

WHEREAS, the U.S. Department of Housing and Urban Development has approved the 2011- 2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

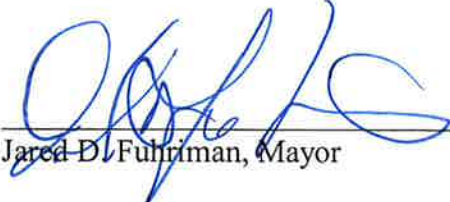
WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2013 on December 13, 2012;

WHEREAS, the City of Idaho Falls had a thirty day comment period until and through January 14, 2013;

WHEREAS, the City of Idaho Falls has received no comments to be considered during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2013 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.



Jared D. Fuhrman, Mayor

ATTEST:



Rose Anderson, City Clerk



Date July 12, 2013

<i>Applicant and Activity Description Activities to be Undertaken</i>	<i>Amount</i>	<i>Eligible Activity Matrix Code/CFR</i>	<i>National Objective</i>
TRPTA Bus Purchase match	\$ 24,000	Public Service (O5E) 570.201(e)	Low/Mod Income Clientele LMC
CLUB, Inc. Crisis Intervention House Supportive Case Management for homeless at scattered site locations that cannot be served by the CIT House.	\$ 15,000	Public Service (O3T) 570.201(e)	Low/Mod Income Clientele LMC Presumed homeless
EICAP Legal aid for Grandparents Raising Grandchildren.	\$ 6500	Public Service (O5C) 520.201(e)	Low/Mod Income Clientele LMC
IFDDC Downtown Façade Improvements	\$ 41,000	Public Facility (14E) 570.202	Slum and Blight Area SBA 30% max
Planning Department Code Enforcement Full time Program	\$ 60,700	Code Enforcement (15) 570.202(c)	Low/Mod Income Area Benefit LMA
Planning Department - Serenity Hall Removal of material or architectural barriers that restrict the mobility or the accessibility for an elderly or disabled individual.	\$ 52,453	570.208(a)(2)(ii) Public Facility & Improvement (O3E)	Low/Mod Clientele LMC
Gustafson House Rehab driveway to improve drainage. Kitchen rehab. Group home for youth ages 6-17 with severe behavioral issues keeping them from living with families or in foster care (12 children).	\$ 40,000	Youth Center (O3D) 570.201(c)	Low/Mod Limited Clientele LMC
Families in Transitional Housing Cleveland St. Apartments - Garage repair 1 st St Apartments - Fencing, security lighting, and concrete repair to front unit.	\$ 19,000	570.201(c) Public Facility (O3C)	LMI Clientele
Habitat for Humanity Idaho Falls Purchase of one property for a single family home for an LMI family	\$ 40,000	Acquisition Disposition (04) 570.201(d)	Low/Mod Housing LMH
Administration of CDBG Program 20% of allocation (estimate)	\$ 62,800	570.206 Admin (21A)	20% max
Total Amount Requested	\$361,453	_____	_____

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City of Idaho Falls

2013 Annual Action Plan

Executive Summary

In 2004, the City of Idaho Falls became an entitlement city under the U.S. Department of Housing and Urban Development (HUD). This entitlement allows the City to apply for program funds under the Community Development Block Grant (CDBG) Program by adopting a Five Year Comprehensive Plan and implementing an Annual Action Plan.

The City of Idaho Falls submitted their second five year plan referred to as the *2011-2015 Five Year Consolidated Plan* in May of 2011. The Plan is a comprehensive planning document identifying the City's needs regarding housing, community development, economic development, and public service. The Plan presents a profile of identified community needs and priorities that address housing and neighborhood improvements, improve ADA accessibility, revitalize historic downtown, and support public services for low and moderate income individuals or families.

The *FY2013 Annual Action Plan* represents year three of the *2011-2015 Five Year Consolidated Plan* and describes the projects and programs submitted by application for FY2013 funding. Applications received for FY2013 included match request for a bus purchase, funds to operate a crisis intervention housing program, legal assistance to grandparents raising their grandchildren, improvements to façades, signs, awnings, and code corrections for downtown businesses, code enforcement in low and moderate income (LMI) neighborhoods, public facility improvements, exterior rehab to transitional housing, property acquisition, and administration of the CDBG Program. Provided on pages 2-3 is the *Table of the Activities to be Undertaken* for FY2013. *Table 1C, 2C, 3A Summary of Specific Annual Objectives/Outcomes* are on pages 5-7.

In the nine years of CDBG allocations, projects and activities have helped provide viable urban communities by preventing slum/blight and meeting urgent community needs that benefit 70% or more of LMI cliental. Projects have included neighborhood cleanups, downtown facade improvements, sidewalk replacement, intersection modification for improved ADA access, street paving, and a downtown parking lot. Public service activities have provided case management for crisis housing intervention and a homeless prevention program, training for first responders, and public transportation for LMI clientele. Public facility projects have provided a community training center for a homeless shelter, rehabilitation of a women's emergency shelter, and an energy efficiency project for a men's emergency shelter.

With the *FY2013 Annual Action Plan*, the City plans to allocate more than 70% of FY2013 CDBG funds to directly benefit LMI clientele to address single family housing for LMI families, provide facility improvements to a youth group home, complete exterior improvements to transitional housing, and improve access to a public facility by removing architectural barriers that restrict accessibility for elderly and or disabled individuals.

The *FY2013 Annual Action Plan* was submitted to HUD on January 31, 2013 with project fund estimates totaling \$314,082. The allocation for Idaho Falls jurisdiction was announced in June of 2013 for \$361,453 which was an increase of \$47,371. The Plan was submitted July 9, 2013 reflecting HUD allocation of \$361,453 and is pending approval.

Because the *2013 Annual Action Plan* was not approved by HUD, a City Council Work Session was held June 27, 2013 to discuss allocation of additional funds. The recommendation was made to apply \$47,371 towards previously considered projects and provide a direct benefit to LMI clientele while fulfilling a specific housing priority. A portion was also recommended to prevent conditions of slum and blight. Provided in the table are activities to be undertaken following HUD approval of the *City of Idaho Falls 2013 Annual Action Plan*.

Activities to be Undertaken

<i>Applicant and Activity Description</i>	<i>Amount Requested</i>	<i>Eligible Activity Matrix Code CFR</i>	<i>National Objective</i>
TRPTA Bus Purchase match	\$ 25,000	Public Service (O5E) 570.201(e)	Low/Mod Income Clientele LMC
CLUB, Inc. Crisis Intervention House Supportive Case Management for homeless at scattered site locations that cannot be served by the CIT House.	\$ 15,000	Public Service (O3T) 570.201(e)	Low/Mod Income Clientele LMC Presumed homeless
EICAP Legal aid for Grandparents Raising Grandchildren.	\$ 6500	Public Service (O5C) 520.201(e)	Low/Mod Income Clientele LMC
IFDDC Façade Improvements to Downtown	\$ 45,000	Public Facility (14E) 570.202	Slum and Blight Area SBA 30% max
Planning Department Code Enforcement Full time Program	\$ 60,700	Code Enforcement (15) 570.202(c)	Low/Mod Income Area Benefit LMA
Planning Department - Serenity Hall Removal of material or architectural barriers that restrict the mobility or the accessibility for an elderly or disabled individual.	\$ 44,453	570.208(a)(2)(ii) Public Facility & Improvement (O3E)	Low/Mod Clientele LMC