

**IDAHO FALLS REGIONAL AIRPORT
AIRPORT IDENTIFICATION/ACCESS MEDIA APPLICATION**

APPLICANT'S SECTION – PLEASE PRINT IN INK

Last Name _____ First Name _____ Middle _____

Street _____ Contact Phone (_____) _____

City _____ State _____ Zip _____ e-mail _____

Date of Birth Mo. _____ Day _____ Yr. _____ Place of Birth (City, State, Country) _____ Country of Citizenship _____

Gender _____ Height _____ ft. _____ in. Weight _____ lbs. Eye Color _____ Hair Color _____ Race _____

Aliases -Last _____ First _____ Middle _____

Social Security # _____ Passport Number _____ Passport Country _____

Alien Registration # _____ Nonimmigrant Visa #/Expiration date _____ I94# _____

What is your airport affiliation (circle one): Hangar Owner Hangar Lessee Business Operator Airline/Airport Affiliated Employee

Other _____ Hanger Address _____ Aircraft Tail Number _____

Employer _____ Job Title _____

Employer Address _____ City, State Zip _____

Employees applying for SIDA ID media must provide their SSN. Any individual who has a U.S. Social Security Administration issued SSN but fails to provide it to TSA may delay or prevent completion of the STA and may be denied ID media.

The above mentioned employer/employee/applicant **AGREES TO PAY** ALL FEES ASSOCIATED WITH THE BADGING PROCESS AND ANY SUBSEQUENT FINGERPRINT SUBMISSIONS. Replacements for damaged-nonfunctioning badges, with the current valid badge present, may be subject to a fee. Lost or stolen badges/keys/prox cards must be reported to the Administration Office **immediately**. By signing this form, the undersigned agrees to pay a fee for any lost or stolen badge or any badge unreturned seven (7) days following employment termination. **I further agree not to duplicate any airport controlled key nor will I lend out, for any reason, my airport issued badge, key, or other access media.**

Applicant's Signature: _____ Date: _____

EMPLOYER/SIGNATORY SECTION

Company: _____ Escort Ability (circle one) Y N

Access Area: General Aviation/AOA SIDA Sterile Area Other (specify) _____

Driving Privileges: None Non-Movement Movement Other (specify) _____

Issue Type: New Renewal Lost/Stolen Replacement

Access requested for what doors/gates/keys _____

I certify that the applicant listed above requires unescorted access authority at the Idaho Falls Regional Airport.

Authorized Signatory Authority (Print Name) _____ Title _____

Signature _____ Date _____

AIRPORT ADMINISTRATION USE ONLY

Badge # _____ Access Level _____ Expires _____ Date Issued _____ Issued By _____

IDAHO FALLS REGIONAL AIRPORT AIRPORT IDENTIFICATION/ACCESS MEDIA APPLICATION

DISQUALIFYING CRIMINAL OFFENSES – SIDA/SECURED AREA/STERILE AREA ONLY

FAR §1542.209 (d) An individual has a disqualifying criminal offense if the individual has been convicted, or found not guilty of by reason of insanity, of any of the disqualifying crimes listed in this paragraph in any jurisdiction during the 10 years before the date of the individual's application for unescorted access authority, or while the individual has unescorted access authority.

HAVE YOU BEEN CONVICTED, OR FOUND NOT GUILTY BY REASON OF INSANITY OF ANY OF THE FOLLOWING IN THE PAST 10 YEARS? (Mark any that apply)

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Forgery of certificates, false marking of aircraft, and other aircraft registration violation; 49U.S.C. 46306 <input type="checkbox"/> Interference with air navigation; 49 U.S.C. 46308 <input type="checkbox"/> Improper transportation of a hazardous material; 49U.S.C.46312 <input type="checkbox"/> Aircraft piracy; 49 U.S.C.46502 <input type="checkbox"/> Interference with flight crew members or flight attendants;49U.S.C. 46504 <input type="checkbox"/> Commission of certain crimes aboard aircraft in flight; 49U.S.C.46506 <input type="checkbox"/> Carrying a weapon or explosive aboard aircraft; 49U.S.C.46505 <input type="checkbox"/> Conveying false information and threats; 49U.S.C.46507 <input type="checkbox"/> Aircraft piracy outside the special aircraft jurisdiction of the United States; 49 U.S.C. 46502(b) <input type="checkbox"/> Lighting violations involving transporting controlled substances; 49 U.S.C. 46315 <input type="checkbox"/> Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements; 49 U.S.C. 46314 <input type="checkbox"/> Destruction of an aircraft or aircraft facility; 18 U.S.C. 32 <input type="checkbox"/> Murder <input type="checkbox"/> Assault with intent to murder <input type="checkbox"/> Espionage <input type="checkbox"/> Sedition <input type="checkbox"/> Kidnapping or hostage taking | <ul style="list-style-type: none"> <input type="checkbox"/> Treason <input type="checkbox"/> Rape or aggravated sexualabuse <input type="checkbox"/> Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon <input type="checkbox"/> Extortion <input type="checkbox"/> Armed or felony unarmed robbery <input type="checkbox"/> Distribution, of, or intentto distribute, a controlled substance <input type="checkbox"/> Felony arson <input type="checkbox"/> Felony involving a threat Felony involving <ul style="list-style-type: none"> <input type="checkbox"/> Willful destruction of property <input type="checkbox"/> Importation or manufacture of a controlled substance <input type="checkbox"/> Burglary <input type="checkbox"/> Theft <input type="checkbox"/> Dishonesty, fraud, or misrepresentation <input type="checkbox"/> Possession or distribution of stolen property <input type="checkbox"/> Aggravated assault <input type="checkbox"/> Bribery <input type="checkbox"/> Illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than 1year <input type="checkbox"/> Violence at international airports; 18 U.S.C.37 <input type="checkbox"/> Conspiracy or attempt to commit any of the criminal acts listed in this paragraph (d) |
|--|---|

NONE

Federal regulations under 49 CFR 1542.209 (l) impose a continuing obligation to disclose to the airport operator within 24 hours if he or she is convicted of any disqualifying criminal offense that occurs while he or she has unescorted access authority.

By signing this application below, I acknowledge that I have not been convicted or found not guilty by reason of insanity of any of the disqualifying criminal offenses listed within the last 10 years, nor have I been arrested for any of the disqualifying offenses and am awaiting judicial proceedings. Additionally, by signing this application below I acknowledge that I will notify Airport Administration within 24 hours if I am convicted or found not guilty by reason of insanity of any disqualifying criminal offense while I have unescorted access authority.

Applicant's Signature _____

Date _____

ACCEPTABLE IDENTIFICATION

List of Acceptable I-9 Documents for verification of Identity & Employment Eligibility required by SD 1542-04-08 series. Choose **one document from List A**, or if you don't have a List A document you must present **one document from List B and one document from List C**. Failure to follow the document outline will delay the application process. Copies can't be accepted.

One from LIST A	OR	LIST B	AND	LIST C
<p>Documents that Establish Both Identity and Employment Eligibility</p> <ol style="list-style-type: none"> 1. U.S. Passport or U.S. Passport Card 2. Certificate of U.S. Citizenship (Form N-560 or N-561) 3. Certificate of Naturalization (Form N-550 or N-570) 4. Permanent Resident Card or Alien Registration Receipt Card (Form I-551) 5. Foreign Passport with temporary I-551 stamp or printed notation on an MRIV 6. Employment Authorization Document (Form I-776) 7. Foreign Passport with arrival/departure record (I-94) 8. Passports from the Federated States of Micronesia or the Republic of the Marshall Islands with Form I-94 or Form I-94A 		<p>Documents that Establish Identity</p> <ol style="list-style-type: none"> 1. Driver's License or ID card issued by a U.S. state or outlying possession 2. ID card issued by U.S. federal, state or local government agency 3. School ID card with a photograph 4. Voter registration card 5. U.S. Military card or draft record 6. Military dependent's ID card 7. U.S. Coast Guard Merchant Mariner Card 8. Native American tribal document 9. Driver's License issued by a Canadian government authority 		<p>Documents that Establish Employment Eligibility</p> <ol style="list-style-type: none"> 1. Social Security card issued by the Social Security Administration (other than a card stating it is not valid for employment) 2. Certification of Birth Abroad issued by the Department of State (Form FS-545) 3. Certificate of Report of Birth issued by the Department of State (Form DS-1350) 4. U.S. Birth Certificate (original or certified copy) 5. Native American tribal document 6. U.S. Citizen ID Card (Form I197) 7. ID Card for use of Resident Citizen in the U.S. (Form I-179) 8. Unexpired employment authorization document issued by U.S. Department of Homeland Security (other than those listed under List A)

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ADVISEMENTS

TSA PRIVACY ACT STATEMENT

Authority: 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, §1934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397 (November 22, 1943), as amended.

Purpose: The Department of Homeland Security (DHS) will use the information to conduct a security threat assessment. If applicable, your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT).

DHS will also maintain a national, centralized revocation database of individuals who have had airport-or aircraft operator- issued identification media revoked for noncompliance with aviation security requirements. DHS has established a process to allow an individual whose name is mistakenly entered into the database to correct the record and have the individual's name expunged from the database. If an individual who is listed in the centralized database wishes to pursue expungement due to mistaken identity, the individual must send an email to TSA at Aviation.workers@tsa.dhs.gov.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. § 552a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002,

Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Disclosure: Pursuant to § 1934(c) of the FAA Reauthorization Act of 2018, TSA is required to collect your SSN on applications for Secure Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information will result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.

Print Name _____

Signature: _____ **Date:** _____

Social Security Number (SSN) Verification

I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Office of Intelligence and Analysis (OIA), Attention: Aviation Programs (TSA-10) / Aviation Worker Program, 6595 Springfield Center Drive, Springfield, VA 20598-6010.

I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both.

Signature: _____ **Date of Birth:** _____

SSN/Full Name: _____

SCREENING NOTICE: Any employee holding a credential granting access to a Security Identification Display Area may be screened at any time while gaining access to, working in, or leaving a Security Identification Display Area.

The information I have provided is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that knowing and willful false statement can be punished by fine or imprisonment or both (see Section 1001 of Title 18 of the United States Code)

I have read and do understand this document and any questions I have regarding it have been satisfactorily explained to me. I understand that any misrepresentations, omission, or falsification of information contained in this document will either preclude me from employment at the Idaho Falls Regional Airport, may result in my termination from employment, or may result in revocation of my access badge

Applicant's Signature _____ **Date** _____

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ACKNOWLEDGEMENTS

By submitting this Airport Identification Badge Application, I hereby acknowledge and agree to comply with the following Terms and Conditions:

- INITIAL**_____ All ID Badges remain the sole property of Idaho Falls Regional Airport. Badges must **immediately** be returned to the airport at the end of employment or change of status that resulted in the original issuance of the ID Badge.
- INITIAL**_____ The transfer or use of ID Badges by an individual other than the badge holder is strictly prohibited.
- INITIAL**_____ Holder of the ID Badge shall not aid or participate in allowing unauthorized access to secure or restricted areas or breach, disobey, or disregard any security directive, plan, or program at the airport. No ID access media holders may be escorted or allowed into the AOA by another ID access media holder regardless of justification.
- INITIAL**_____ Do not allow more than one vehicle to pass through the gate. Follow-throughs are not allowed unless vehicles are under escort. When providing escort the person(s) must remain under your direct control the entire time they are in the AOA or SIDA.
- INITIAL**_____ Idaho Falls Regional Airport reserves the right to revoke the authorization for an ID Badge where such action is determined to be in the best interests of airport security. Idaho Falls Regional Airport requires the immediate surrender of any ID Badge upon notification that airport authorization has been revoked.
- INITIAL**_____ In the event a badge holder's badge is lost or stolen you must immediately notify Idaho Falls Regional Airport.
- INITIAL**_____ Any individual possessing an ID Badge shall pay all airport applicable security fees. A replacement ID Badge may only be issued if the individual possessing the ID Badge declares in writing that the ID Badge has been lost, damaged, or destroyed and upon payment of the replacement fee.
- INITIAL**_____ Any individual possessing a SIDA ID Badge shall wear their badge above the waist on the outermost garment whenever they are in the SIDA. All SIDA Badge holders acknowledge that the airport and or TSA personnel may conduct random searches of persons, vehicles and property accessing the SIDA and agree to fully cooperate with security personnel conducting inspections.
- INITIAL**_____ Any individual possessing an AOA ID Badge must keep the badge on their person at all times while in the AOA and must present the badge for inspection if requested.
- INITIAL**_____ Any leaseholder that signs for individuals to receive AOA ID Badges under their leasehold will ensure that the ID Badge holders comply with all Airport, TSA, FAA and local laws and regulations. Responsibility can be placed on the leaseholder for any violation on the part of their ID Badge holders. Leaseholders must present a letter authorizing said access to badge holder attached to this application prior to a badge being issued.
- INITIAL**_____ Badge holders must cooperate with badge audits and inspections. Any tenant or leaseholder that authorizes ID Badges to be issued under their lease agreement must ensure that all ID Badge holders under their lease agreement participate in badge audits and inspections.
- INITIAL**_____ Any individual that accesses a door or gate leading into the AOA or Secured Area is responsible for the security of that access point. Any door or gate accessed with an airport issued ID Badge is logged electronically and can be connected to the individual.
- INITIAL**_____ Any individual with AOA driving privileges must abide by all Airport and FAA Rules and Regulations pertaining to the operation of a vehicle within the Airport, and understand that failure to do so may result in revocation of my airport driving privileges. Vehicle operators are required to carry appropriate insurance coverage as dictated by their insurance provider.
- INITIAL**_____ No individual is authorized to drive onto the movement area, across runways, or taxiways unless they have been authorized and trained by Airport Administration or are under escort.
- INITIAL**_____ Any individual who willfully and knowingly violates any part of the Airport Security Program (ASP) will have their access revoked and be referred to the TSA for possible criminal and/or civil penalties. The TSA will issue fines of up to \$15,000 per person and/or company for security violations.
- INITIAL**_____ The airport may impose sanctions for violations of the ASP including but not limited to: Mandatory remedial training, badge revocation both temporary and/or indefinitely, and/or a letter of documentation for said violation to employer and/or personal file.
- INITIAL**_____ I understand that any violation involving airport security is subject to entry in the Central Revocation Database for five years.
- INITIAL**_____ I understand that I must be screened as a passenger by the TSA and cannot use my badge for airline passenger travel.

VIOLATIONS OF AIRPORT IDENTIFICATION BADGE TERMS AND CONDITIONS OR ANY SUCH AIRPORT SECURITY REGULATIONS AS MAY BE ESTABLISHED MAY RESULT IN CRIMINAL AND/OR CIVIL PENALTIES, FINANCIAL PENALTIES AND/OR IMMEDIATE REVOCATION OF IDENTIFICATION BADGE AND ACCESS PRIVILEGES, AND/OR ENTRY INTO A CENTRAL REVOCATION TSA DATA BASE FOR FIVE YEARS.

Applicant's Signature _____

Date _____

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APPLICANT'S COPY – TEAR OFF AND KEEP

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3. Holder of the ID Badge shall not aid or participate in allowing unauthorized access to secure or restricted areas or breach, disobey, or disregard any security directive, plan, or program at the airport. No ID access media holders may be escorted or allowed into the AOA by another ID access media holder regardless of justification.
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